

## **Hobbs Municipal Schools Job Description**

**Position:** Athletic Trainer

**Supervisor:** Athletic Director

**General Job Description:** To provide athletic training services for all Hobbs High School athletic teams.

**Qualifications:**

1. NATABOC national certification and New Mexico Athletic Training License.
2. Current CPR, AED and first aid certification.

**Essential Duties and Responsibilities:**

1. Be responsible for prevention, emergency care, first aid, evaluation, treatment and rehabilitation of injuries to Hobbs High School athletes.
2. Serve as a liaison between the athlete's medical care provider, the athlete, the athlete's parents, and coaching staff.
3. Serve as a consultant to the coaching staff on conditioning, nutrition, injury prevention, and protective equipment.
4. Assist with the prevention of injuries including education for athletes, coaches, and athletic training students, identifying factors that put athletes at risk, correcting deficiencies in athletes as deemed necessary, and utilizing treatments, taping and bracing as needed.
5. Provide emergency care, CPR and AED use, and first aid including availability of necessary equipment, communication procedures for emergency situations including development of Emergency Action Plans for all home venues.
6. Evaluate acute and chronic injuries and refer the athlete to a medical care provider when appropriate. Determine if an athlete may return to practice and/or competition in the absence of a medical provider's release following an injury.
7. Treat athletic injuries with appropriate procedures and modalities within the scope of practice as outlined in the New Mexico Athletic Trainers Practice Act.
8. Develop, supervise, evaluate and modify individual exercise programs for rehabilitation of athletic injuries to help athletes return to pre-injury status.
9. Maintain records including pre-participation physicals and required paperwork, injury reports, referrals, treatment records and rehabilitation progress notes.
10. Secure athletic training room equipment and supplies as needed.
11. Provide supervision for athletic training students.
12. Provide athletic training services for Hobbs High School team practices.
13. Provide athletic training services for home Hobbs High School sporting events and home freshman football games as scheduled with the athletic director including travel to all away HHS football games, travel as available to other teams, and travel to district and state championship competitions.
14. Make the athletic training room facilities and medical attention available to freshman and junior high school athletes with arrangements made by the coach or parent and the athletic trainer.
15. Organize and implement pre-participation physicals after April 1 of each year. Collect and maintain HHS athletic department required athletic participation paperwork grades 7-12. Oversee clearance of all athletes for participation grades 7-12.
16. Organize CPR, AED, and first aid clinics and tracking of those certifications for all HMS athletic coaches.

17. Complete other tasks as deemed appropriate by the immediate supervisor and/or the superintendent.

**Work Environment:**

Must be able to work within various degrees of noise, temperature and air quality. Work surfaces will vary from concrete to grass to hard wood floors. Job responsibilities require both inside and outside assignments. Interruptions of work are routine. Flexibility and patience are required. Must be self-motivated and able to complete job assignments without direct supervision. Must be able to work under stressful conditions.

**Physical Requirements:**

Sitting, standing, lifting, and carrying (up to 50 pounds), reaching, climbing, squatting, and kneeling may be required.

**Safety and Health Requirements:**

1. Bloodborne Pathogens Standard Training
2. Knowledge, training, and certification in first aid, CPR, AED should be required for handling athletic related injuries.

**Equipment/Material Handled:**

Properly operate available modalities and athletic training and medical supplies used for prevention, treatment and rehabilitation of athletic injuries.

**Terms of Employment:**

Salary and work year to be established by the Board.