

HOBBS MUNICIPAL SCHOOLS
P.O. Box 1030
Hobbs, New Mexico 88241

INVITATION TO BID

SUBJECT: Asbestos Removal
BID NUMBER: 0910-16
OPENING DATE: December 2nd, 2009 – 2:00 p.m.
PLACE OF OPENING: Hobbs Municipal Schools
Administration Office
1515 E. Sanger – P.O. Box 1030
Hobbs, New Mexico 88241

BIDDER INFORMATION:

We agree to provide the items as listed for the bid prices indicated on the attached Proposal Form.
We agree to adhere to the General Conditions and Specifications of this bid.

COMPANY _____ SIGNATURE _____
ADDRESS _____ NAME (PRINT) _____
_____ TITLE _____
TELEPHONE _____ DATE _____

NEW MEXICO RESIDENT BIDDER CERTIFICATE # _____

Bid Prices Firm Until _____.

GENERAL CONDITIONS

1. The Hobbs Board of Education reserves the right to accept or reject any or all bids and to waive all technicalities.
2. Prices are to be quoted FOB, Hobbs Municipal Schools Warehouse, 1301 W. Clinton, Hobbs, New Mexico 88240.
3. No bids will be accepted which do not quote firm prices. Prices quoted as of the delivery date will not be accepted. If a discrepancy arises between the unit and extended total prices, the unit price shall govern.
4. State when delivery can be made after receipt of order. Payment will be made within 30 days after delivery.
5. Bidder may quote on any or all the items on the Proposal Form. For a bid to be accepted on the “all or none” basis, each item bid must have a unit price listed.
6. The Hobbs Municipal Schools may select any or all items from any bid.
7. Award of bid will be based upon the following criteria:
 - A. Hobbs Municipal Schools reserves the right 1) to award bid received on the basis of individual items, or groups of items, or on the entire list of items; 2) to reject any or all bids or any part thereof; 3) to waive any informality in the bids; and 4) to accept the bid that is in the best interest of Hobbs Municipal Schools. Bid award will be made to the low responsible and responsive bid taking into consideration prior qualifications and capabilities of the bidder, availability of funds and any other relevant factors. It is the responsibility of the bidder to inquire as to the status and/or subsequent award of bids.
 - B. New Mexico Resident Bidder Preference – In accordance with Section 13-1-21, NMSA, 1978, bidders who have a Resident Bidder Certificate from the State of New Mexico will be given a 5% preference over bidders who do not have a certificate. To qualify for this preference, the bidder’s Resident Bidder Certificate number **must** be provided in the space indicated **and the vendor must be bidding from a New Mexico address.**
 - C. Delivery – The Hobbs Municipal Schools desire delivery as quickly as possible. If a large discrepancy in delivery dates occurs between bidders, the award may be based upon earliest delivery if the difference in bids is not excessive.
8. Brands are specified as a guide to quality. Bids on equal items will be considered except on those items where a brand “only” is specified. The Hobbs Municipal Schools will make the final determination on whether a brand is equal.

9. Submit descriptive information if the item quoted is different from the brand specified. If detailed specifications for an alternate brand are not received from at least one bidder, that alternate will not be considered. Samples may be requested for testing evaluation.
10. Pursuant to Section 13-1-191, NMSA, 1978, no bonus or premiums will be accepted or considered in awarding bids or as a result of the purchase of any items.
11. For a bid to be considered, it must bear the signature of the bidder. Bids must be typed or handwritten in pen and sealed.
12. Pursuant to Section 13-1-102, NMSA, 1978, facsimile bids will not be accepted or considered in awarding a bid.
13. It is the bidders' responsibility to deliver the proposal at the proper time to the place designated for the bid opening. Late bids will be considered only if it is the only bid received or if the untimely arrival of a bid is due to an error on the part of the Hobbs Schools employee.
14. Bids will be accepted at the Hobbs Schools Administration Office until December 2nd, 2009 at 2:00 p.m.
15. To expedite identification of the bid envelopes and to insure bid security, place the enclosed label on the lower left corner of the bid envelope.
16. This bid will be submitted to the Hobbs Board of Education on Tuesday, December 15th, 2009.

0910-16

INDEFINITE QUANTITY PRICE AGREEMENT

The vendor agrees, under the terms and conditions below, to furnish to Hobbs Municipal Schools materials and/or labor for ~~Asbestos Abatement and Disposal or Encapsulation of up to \$2,000.00.~~ Removal.

TERMS OF AGREEMENT

This agreement to provide services shall be in effect for a three (3) year period beginning January 1st, 2010. The Hobbs Municipal Schools shall consider renewal of services on an annual basis of this three-year period.

TERMINATION

This agreement may be cancelled by either Party upon thirty (30) days written notice of such intention.

F.O.B. POINT

All prices are F.O.B. Hobbs Municipal Schools. The transportation charges will be billed separately on each invoice.

WARRANTY

The vendor warrants labor & materials that are purchased under this agreement for ninety (90) days after the date of delivery. This warranty is limited to the repair or replacement of materials that appear upon inspection to have been defective in material or workmanship.

LABOR AND MATERIAL

The vendor will furnish skilled labor on a timely basis. All replacement parts, accessories, supplies and materials used in performing work under this agreement shall be furnished by the vendor and shall be included on his invoice as separate items.

The vendor must have the proper license to perform work on school property. The successful vendor must provide a certificate of insurance and MSDS sheet on all chemicals used.

PROPOSAL FORM

Item	Description	Cost
1.	Six-Month Report-Inspecton	\$_____ p/each
2.	Three-Year Report-Inspection	\$_____ p/each
3.	TEM Air Clearance	\$_____ p/each
4.	PCM Air Clearance	\$_____ p/each
5.	PLM Samples	\$_____ p/sq.ft.
6.	Asbestos Ceiling Tile w/mastic	\$_____ p/sq.ft.
7.	Asbestos Transite Ceiling	\$_____ p/sq.ft.
8.	Asbestos Transite Board Outside	\$_____ p/sq.ft.
9.	Asbestos Transite Soffit	\$_____ p/sq.ft.
10.	Asbestos Floor Tile & Mastic (1 layer)	\$_____ p/sq.ft.
11.	Asbestos Floor Tile & Mastic (2-3 layers)	\$_____ p/sq.ft.
12.	Asbestos Floor Tile	\$_____ p/sq.ft.
13.	Asbestos Linoleum & Mastic (1 layer)	\$_____ p/sq.ft.
14.	Asbestos Linoleum & Mastic (2-3 layers)	\$_____ p/sq.ft.
15.	Asbestos Linoleum	\$_____ p/sq.ft.
16.	Carpet	\$_____ p/sq.ft.
17.	Asbestos Ceiling Scrape	\$_____ p/sq.ft.
18.	Asbestos TSI Fitting - 2"	\$_____ p/each
19.	Asbestos TSI Fitting - 4"	\$_____ p/each
20.	Asbestos TSI Fitting - 6"	\$_____ p/each
21.	Asbestos TSI Fitting - 8"	\$_____ p/each
22.	Asbestos Boiler Tank	\$_____ p/sq.ft.
23.	Asbestos Sheetrock Wall	\$_____ p/sq.ft.
24.	Asbestos Lay-In Ceiling	\$_____ p/sq.ft.

Item	Description	Cost
25.	Drilled Holes per O&M	\$_____ p/each
26.	Soil Removal	\$_____ p/each
27.	Set-up Fee	\$_____ p/each
28.	Mobilization	\$_____ p/each
29.	Emergency Response Mobilization	\$_____ p/each
30.	Disposal of Waste Generated by HMS	\$_____ p/cu.yd.

Service shall be within two (2) working days of call?

Can this deadline be met? ___Yes ___No

If No, Please state number of working days: _____